



THE
LUTHERAN
WORLD
FEDERATION

Department
for World Service

myanmar.lutheranworld.org

The Lutheran World Federation Myanmar Program Terms of Reference for Trainer of Grade-7 New Curriculum Training (ONLINE)

Position	: Trainer of Grade-6 New Curriculum Training (ONLINE)
Application deadline	: 8 January 2021 (12:00pm MST)
Assignment duration	: 10 days (from 11 th to 22 nd January 2021)

Introduction

The Lutheran World Federation (LWF) Myanmar is an international non-government organization serving the people of Myanmar since 2008 after Cyclone Nargis, and in Rakhine since 2013. The working approaches of LWF are Community Empowerment, Sustainable Livelihoods, Emergency Response and Disaster Risk Management and Organizational Development. Its values, which are Dignity and Justice, Inclusion and Participation, Accountability and Transparency, compassion and Commitment, Respect for Diversity, guide the work.

The Lutheran World Federation Myanmar Program is calling for a qualified Trainer to conduct Grade-7 New Curriculum Online training for 14 Tuition tutors in 5 IDP camps in Sittwe and Pauktaw from 11th to 22nd January 2021.

Qualifications of the trainer

The trainer should have skills as below:

- a. Experience of delivering Teaching and Learning Training, using practical exercises
- b. Experience in applying adult and experiential learning techniques

Objectives

The objective of this training is to build the capacity of camp-based staff on delivering the Grade-7 new curriculum in major subjects so that they can use it easily in their work. After undertaking this course, the attendees will be able to understand the teaching and learning process very clearly in the new Grade-7 major subjects and deliver the new curriculum to students.

Training Schedule

The time period for the training will be 11th to 22nd January 2021, 10 days in the two training sessions (Monday, Tuesday, Wednesday, Thursday, and Friday) from 9:00am to 12:00pm for the morning session, 2:00 pm to 3:00 pm for the noon session, as well as Friday morning session will be the same but the noon session will be 2:30pm to 3:30pm. The actual training will be delivered by video conferencing. The attendees can interact and ask questions via video conferencing using Google Classroom Software through Zoom platform.

Trainer's roles, responsibilities and expected outputs

The trainer will be under the direct supervision of the LWF HRD Officer and will report to and receive authority from them on all matters related to the planning, implementation and contractual obligations

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Myanmar Program

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of the training. The trainer will be responsible for delivering a quality Grade-7 New Curriculum Training in Major Subjects in a professional and effective manner that provides participants with the required knowledge sharing and skills using constructive feedback, good facilitation skills and classroom management of learning styles. The anticipated inputs from this training include:

- A licensed Zoom video conference link
- Training design in Myanmar
- Training design slides of Grade-7 new curriculum
- Deliver online pre- and post-test for the training participants
- Training materials
- Media and digital literacy
- Games and activities for interactive teaching methods in practice
- Practice exercises for participants
- Documentation (softcopy), as references for future guidance, learning and practice
- Evaluation form for the training, to be completed by participants
- Final training report in English

Quality expectations for the training

- The Trainer will provide LWF with the training design and related materials in advance of the training's start date.
- All sessions will start and end on time.
- Attendance will be taken.
- Participants will be able to demonstrate practical learning by the end of the training, and will have a good knowledge to implement their learning in their daily work.
- An evaluation of the training will be conducted for purposes of constructive feedback for future improvement of the training design and methods.
- A soft and a hard copy of the final report in English will be submitted immediately after the training is finished.

Ownership of findings

The report and documents produced will be the property of LWF Myanmar, who will apply it in whatever way they wish. If the report includes sensitive information, LWF Myanmar reserves the right not to publish all or part of the report.

Application

All the applicants must meet the minimum requirements described above. Only the shortlisted candidate will be contacted.

Each the application should include the following

- Cover Letter including the financial proposal/daily rate in Myanmar Kyats
- CV/Resume of the Trainer with detailed profile and professional references and letter of recommendations

Interested candidates/parties must submit the applications no later than 8 January 2021 via email to:

Procurement.myanmar@lutheranworld.org with the title "Trainer of Grade-7 New Curriculum Training (ONLINE)".